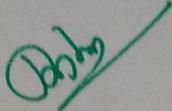
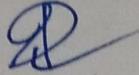
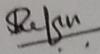
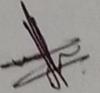
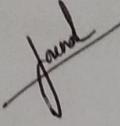
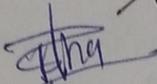
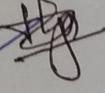
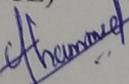
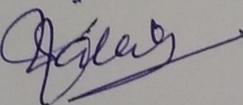


MUSLIM ASSOCIATION COLLEGE OF ENGINEERING

VENJARAMOODU

Internal Quality Assurance Cell Meeting

The IQAC meeting for Academic Session 2022-23 was held on 15th February 2023. The following members attended the meeting:

Dr Praveen Kumar (Chairman of IQAC) 
Mr. Umar Shehab (Director of MACE) 
Dr. Shefin Shoukath (IQAC Coordinator) 
Mrs. Jismi.K (Asso Prof, ECE) 
Mrs. Jasnah Hakkim (Asst Prof, EEE) 
Mrs. Roshna.B (Asst Prof, CSE) 
Mr. Ramesh M.S (Asst Prof, ME) 
Mrs. Dhanya Murali (Asst Prof, CE) 
Mr. Ahamed Sha (HOD, S&H) 
Mr. Jalal (AO) 

Agenda:

- 1 Review of the previous minutes of IQAC Meeting.
- 2 Action taken report on the decisions of the previous meeting
- 3 Commencement of first series exam
- 4 Conduct the first auditing of the even semester.

The Chairperson Dr Praveen Kumar welcomed the members and the following points were discussed in the meeting:

Minutes:

1. Review of the previous meeting and Action taken: Review of the previous IQAC meeting was conducted and a formal discussion was done with all IQAC members. The minutes of the meeting were approved by the IQAC members.

Recommendations:

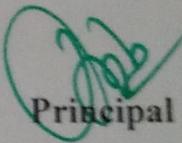
Consolidate and publish the attendance weekly for all semesters.

Action taken:

Consolidated attendance weekly by staff advisors and published in the dept. notice board and consequently a PTA meeting was conducted for the students to inform the parents about the same.

2. Conduct first internal auditing: Chairman discussed about the dates to conduct auditing of the previous odd semesters and the first auditing of the even semester in each departments and also finalized its members.
3. The commencement date of the first series exam is finalized and it is decided to conduct the first series exam for B.Tech S8, S4 and S6 students from 3th April, 2023 .

IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of June 2023.


Principal